

NON-OWNED AND HIRED AUTOMOBILE QUESTIONNAIRE

FOR PURPOSES OF THE *INSURANCE COMPANIES ACT (CANADA)*, THIS DOCUMENT WAS ISSUED IN THE COURSE OF LLOYD'S UNDERWRITERS' INSURANCE BUSINESS IN CANADA.

This questionnaire is designed to assist Creechurch International Underwriters Ltd. to gather risk exposure information relative to non-owned and hired automobile coverage. Please have completed for all named insured and operations intended to be covered by our Commercial General Liability policy (ies) and signed by a company representative.

Non-owned Automobile

1. Number of employees using their own vehicles for company business (occasional or full-time use; i.e. sales, delivery, mail pick-up or delivery, etc.) _____
2. How often and for what purpose do employees drive their own vehicles for company business? _____

3. Does the Insured require MVR checks on those employees? If yes, how often, who orders them, who checks MVRs? _____
4. What standards does the Insured have for evaluating MVRs? What is considered acceptable and unacceptable? _____
5. What actions are taken if any employee's driving record is considered unacceptable? _____

6. Submit complete driver information for full-time and occasional drivers (those employees using their own vehicles for company business). _____

7. For those employees who use their own vehicles for company business, either full-time or occasionally, does the customer require the employee to carry primary insurance (min. and max. required)? _____

8. Are certificates of insurance obtained from the employee's automobile insurer? _____
9. Who verifies coverage, limits and carrier? _____

COMMERCIAL GENERAL LIABILITY INSURANCE SUPPLEMENTARY APPLICATION

10. How will we know if any employee's automobile insurance lapses midterm? _____

Hired Automobile Liability

1. How many vehicles are hired or borrowed each year on a short-term basis (rented, leased; cars, trucks; etc.)? _____
2. What purpose are the hired and borrowed vehicles used for? _____
3. What types of vehicles are usually rented (cars, vans, passenger vans, heavy commercial, etc.)? _____

4. What is the average length of hire/borrow for these vehicles? _____
5. What is the total annual cost for all hired and borrowed vehicles? _____
6. What province/state does the customer hire or borrow from? _____
7. Who is providing primary insurance (automobile liability and automobile physical damage) for the hired and borrowed vehicles? Are certificates of insurance obtained? Is the contract reviewed? Are the coverage limits and carrier verified? _____

Completed by:

Name (please print)

Title

Date